

JOB POSTING

DEPARTMENT: Sanitary Engineers

LOCATION: 842 Youngstown-Kingsville Rd.
Vienna OH 44473

POSITION: Chief Water Operator

SUPERVISOR: Ron Watson

HOURS OF WORK: 8:00 a.m. – 4:00 p.m.

SALARY RANGE: Pay Grade 10

POSTING PERIOD: May 14, 2018 thru May 23, 2018

POSTING DESCRIPTION: See Attached

TRUMBULL COUNTY
Job Description

JOB TITLE: Chief Water Operator

PAY GRADE:	DEPARTMENT: Sanitary Engineers
EMPLOYEE NAME:	DIVISION:
SUPERVISOR:	

SUMMARY: Under general supervision, inspects facilities on a scheduled basis; collects water samples and performs routine laboratory tests; operates process control equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other related duties may be assigned.

- 50% Monitors pumping station and inspects facility on scheduled basis to ensure proper operation of plant and equipment (e.g., reads charts and gauges and maintains logs of readings; regulates chemical feeds according to instructions; starts and stops pumps, motors and other equipment; replaces chlorine cylinders and regulates flow of chlorine). Maintains water distribution systems (e.g., replace or repair broken mains, etc.) On 24-hour call.
- 20% Collects samples for laboratory tests, performs routine laboratory tests; monitors water level.
- 10% Operates process control equipment; stops and starts equipment and pumps.
- 5% Assists with preventative and service maintenance of equipment and facility, (e.g., makes repairs to pumps, blowers and other moving parts; supervises water taps, sets water meters, etc.).
- 5% Prepares and submits monthly operating reports related to plant operation and performance tests results to the Ohio EPA.
- 5% Assists sewer and water maintenance personnel as needed, performs emergency duties as need arises. (On call 24-hours).
- 5% Performs water-related programs as required by the OEPA and the TCSE department.

SUPERVISORY RESPONSIBILITIES: Manages "2" subordinate operators in Water Operations. Is responsible for the overall direction, coordination, and evaluation of water operations. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; disciplining employees; addressing complaints and resolving problems.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED), with five to ten years related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS: Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one situations and to customers, contractors, consultants, engineers and other employees of the organization.

MATHEMATICAL SKILLS: Ability to apply engineering, mathematical equation and engineering principals with regard to the sanitary and/or civil engineering field.

REASONING ABILITY: Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATE, LICENSES, REGISTRATIONS: Must possess a Class I Water Distribution license, issued by the State of Ohio EPA and a valid motor vehicle operator's license.

OTHER KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of water treatment practices and procedures, regulatory standards governing treatment process, safety practices and procedures. Knowledge of routine laboratory procedures; skill in laboratory equipment and instruments. Knowledge of basic mechanical and electrical maintenance techniques.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to taste or smell.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts; electrical and electronic equipment/controls and in outside weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate.